

EAST (OUTER) AREA COMMITTEE

**Meeting to be held in St Gregory's Youth and Adult Centre Stanks Garden Swarcliffe LS14
5LS on
Tuesday, 18th March, 2014 at 4.00 pm**

MEMBERSHIP

Councillors

D Coupar	-	Cross Gates and Whinmoor;
P Grahame	-	Cross Gates and Whinmoor;
P Gruen	-	Cross Gates and Whinmoor;
M Dobson	-	Garforth and Swillington;
A McKenna	-	Garforth and Swillington;
T Murray	-	Garforth and Swillington;
M Harland	-	Kippax and Methley;
J Lewis	-	Kippax and Methley;
K Wakefield	-	Kippax and Methley;
J Cummins	-	Temple Newsam;
M Lyons	-	Temple Newsam;
K Mitchell	-	Temple Newsam;

**Agenda compiled by:
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**South East Area Leader:
Shaid Mahmood
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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES</p> <p>To approve the minutes of the East Outer Area Committee meeting held on 11th February 2014</p> <p>(minutes attached)</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	

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8	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2014/15</p> <p>To consider a report of the City Solicitor seeking agreement to dates, times and venues for the new Community Committee covering the East Outer area and the date for the meeting to elect a Chair for the 2014/2015 municipal year</p> <p>(report attached)</p>	5 - 10
9	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>SUMMARY OF KEY WORK</p> <p>To consider a report of the Assistant Chief Executive Citizens and Communities providing information on priority work carried out in the East Outer area in recent weeks and providing minutes relating to forums, partnerships, sub-groups and Area Chairs meetings</p> <p>(report attached)</p>	11 - 28
10	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</p> <p>To consider a report of the Director of Children's Services providing information on performance data and issues within the East Outer area</p> <p>(report attached)</p>	29 - 38

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11	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>AREA PUBLIC HEALTH UPDATE</p> <p>To consider a report of the Director of Public Health outlining the action being taken to discharge the statutory responsibilities of the Council to lead and deliver the public health agenda and to inform the Area Committee of the current position and future progress regarding public health work in the East Outer area</p> <p>(report attached)</p>	39 - 50
12	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>NEW LOCALITY SERVICES AND DEVELOPMENT OF THE 2014/15 SERVICE LEVEL AGREEMENT</p> <p>To consider a report of Director of Environment and Housing providing an update on proposed changes to the operating model and structure of Environmental Action Service Locality Teams to deliver zonally based services and the process for developing the Service Level Agreements with Area Committees for 2014/15</p> <p>(report attached)</p>	51 - 58
13	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>ANNUAL REPORT - PARKS AND COUNTRYSIDE SERVICE</p> <p>To consider a report of the Chief Officer Parks and Countryside providing an area profile of key assets and services provided in the East Outer area, together with information on the current progress towards Leeds Quality Park status for community parks in the area; details of improvements undertaken and proposed as well as information on events and volunteering</p> <p>(report attached)</p>	59 - 72

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14	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam		<p>EAST OUTER AREA COMMITTEE BUSINESS PLAN 2013-2014</p> <p>To receive a report of the Assistant Director Citizens and Communities presenting the completed 2013/14 Area Committee Annual Business Plan and to consider new priorities for 2014/15</p> <p>(report attached)</p>	73 - 94
15			<p>DATE AND TIME OF NEXT MEETING - SUBJECT TO APPROVAL</p> <p><u>Friday 6th June 2014 at 11.00am in the Civic Hall, Leeds</u></p> <p>SITE MAP OF VENUE</p>	

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.